



**Department of Materials Science and Engineering**  
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**2021  
Casual  
Payroll Form**

☐ Miss ☐ Ms ☐ Mrs ☐ Mr ☐ Dr ☐ other \_\_\_\_\_ ☐ Female ☐ Male

First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Social Insurance No.: \_\_\_\_\_  
(provide copy) \_\_\_\_\_ - \_\_\_\_\_ Date of Birth (day/month/year): \_\_\_\_\_

Student No. \_\_\_\_\_ UofT Personnel No. \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

Home Phone: ( ) - \_\_\_\_\_ E-Mail: \_\_\_\_\_

**Status In Canada:**

\_\_\_\_\_ Canadian Citizen \_\_\_\_\_ Landed Immigrant

\_\_\_\_\_ Student Visa Nationality \_\_\_\_\_

**Position:**

Position No.: Research Assistant (16408) Casual Administrative Monthly (16406)

Wage Type : Research Assistant (242) Wage Type (241)

**The following forms are to be completed and attached to this form in order for your payroll to be processed:**

1. 2021 Personal Tax Credit Return - Canada Revenue Agency (TD1)

<https://www.canada.ca/en/revenue-agency/services/forms-publications/td1-personal-tax-credits-returns/td1-forms-pay-received-on-january-1-later/td1.html>

2. 2021 Ontario Personal Tax Credits Return

<https://www.canada.ca/en/revenue-agency/services/forms-publications/td1-personal-tax-credits-returns/td1-forms-pay-received-on-january-1-later/td1on.html>

3. Social Insurance No. (please provide a copy)
4. Voided Cheque or Direct Deposit Authorization Form attached for direct deposit
5. International students must provide a copy of their (1) study/work permit (2) passport