

Guidelines for Phase # 1

Walter Curlook Laboratory (WCL) Guideline to resume research operations, in a safe manner within the MSE Health & Safety Committee guidelines.

1. Safety is the overarching priority.
2. Access will be restricted to the Laboratory manager only.
3. Authorized XRD users can continue booking the PDXL online.
4. Service Requests by UofT graduate students will be process at this time.
5. Sample collection system will be available Monday to Friday from 10 am to 2 pm. The WCL has established a convenient sample drop-off and pick-up station located outside WB53.
6. Bring the Sample and the Service request form, inside a plastic bag, and drop it in the next available box. First come, first served. See details on WCL SharePoint.
7. Personnel approaching the Laboratory needs to wear proper PPE such as facemasks.
8. Always minimize time around other people (maintain physical distancing).
9. Service request form must be completed on your computer with all the experimental details as well as FIS numbers. The request must be signed by both the user and supervisor.
10. Students with previous valid service request form signed by supervisor, will not require their supervisor's signature in the new request.
11. Services will be on hold until a valid service request form is provided.

All interactions between the users and Laboratory Manager will occur via WCL SharePoint and/or email.

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<https://utoronto.sharepoint.com/sites/fase-WalterCurlookLab>