



UNIVERSITY OF TORONTO
FACULTY OF APPLIED SCIENCE & ENGINEERING

First Year Program, Faculty of Applied Science & Engineering
First Year Foundations Program
Job Posting – CUPE 3902 Unit 3

Mathematics Diagnostic Coordinator (First Year Foundations): August 19th, 2019 –September 30th, 2019.

The Mathematics Diagnostic Coordinator is responsible for overseeing the Math Diagnostic Test and re-test for students entering the First Year Program in the Faculty of Applied Science and Engineering.

One Sessional Instructor Assistant Position is available for this program from **August 19th – September 30th, 2019**. The contract will be for 30 hours, at the rate of **\$45.10** per hour, plus 4% vacation pay.

Qualifications: Prior teaching experience and/or experience working as a, instructor or TA within the first year program and engineering mathematics courses is an asset

Duties:

To administer the Math Diagnostic Tests, the Coordinator will be responsible for

- Preparing and updating test problems and solutions,
- Preparing for and running support tutorials following the first test,
- Invigilating tests and re-tests,
- Marking tests and posting grades
- Communicating with and providing regular updates to the Course Coordinators of MAT186 & MAT188, Vice-Dean First Year and the First Year Office.

Estimated Enrollment: 850

The pay rate is **\$45.10 per hour, plus 4% vacation pay.**

Submit application online via:

<http://tinyurl.com/Math-Diagnostic-Coordinator19>

The application deadline is on April 19, 2019 by 9:00 am .

Posting Date: April 09, 2019.

This job is posted in accordance with the CUPE 3902 Unit 3 Collective Agreement.

It is understood that some announcements of vacancies are tentative, pending final course determinations and enrolment. Should rates stipulated in the collective agreement vary from rates stated in this posting, the rates stated in the collective agreement shall prevail.

Preference in hiring is given to qualified individuals advanced to the rank of Sessional Lecturer II or Sessional Lecturer III in accordance with Article 14:12 of the CUPE 3902 Unit 3 collective agreement.



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Please note: Undergraduate or graduate students and postdoctoral fellows of the University of Toronto are covered by the CUPE 3902 Unit 1 collective agreement rather than the Unit 3 collective agreement, and should not apply for positions posted under the Unit 3 collective agreement.