

COURSE NUMBER AND TITLE	NUMBER OF POSITIONS (est.) COURSE ENROLMENT (est.) CLASS TIME	DATES SIZE OF APPOINTMENT (HOURS) SALARY	QUALIFICATIONS	DUTIES	APPLICATION METHOD	APPLICATION DEADLINE
<p>MSE390H1 F – Communications II</p> <p>Position: Teaching Assistant</p> <p>Course Description: The goals of Communications II are to</p> <ul style="list-style-type: none">i) gain in-depth knowledge of a specific area of work within a broader field of Materials Science and Engineeringii) read technical materials that will allow you to advance in the fieldiii) organize, write and present about the ideas of the field at a level appropriate to university audience <p>This is a .25 weighted course.</p>	<p>Number of Positions: Two (2) positions</p> <p>Estimated Enrolment: 50 students, in tutorial sections of approximately 25 students each.</p> <p>Class Schedule: one 1-hour lecture and one 1-hour tutorial per week.</p>	<p>Dates: Fall Term September 1 – December 31, 2015</p> <p>Hours: 100 hours</p> <p>Salary: The current rate of pay for Teaching Assistants is set within the CUPE 3902 Unit 1 collective agreement.</p>	<p>Qualifications: Candidates should be enrolled in the School of Graduate Studies, University of Toronto, or should have made application to be enrolled in the School of Graduate Studies, University of Toronto, in an appropriate discipline (such as, but not limited to, Communication, English, Engineering, Education, Technology Studies) with strong written and oral communication skills and a demonstrated commitment to teaching communication. Candidates should hold a bachelor degree in Materials Science Engineering. In addition, assets would include familiarity with engineering communication practices and/or training in second-language instruction at the university level. Since most courses are team-taught, the ability to work as part of a team is essential.</p>	<p>Teaching Assistant duties:</p> <ul style="list-style-type: none">- attend weekly course planning meetings- coordinate one 1-hour tutorial per week- supervise work of approximately 25 students- grade one in-class writing assignment- grade two out-of-class writing assignments- grade two oral quizzes- grade end-of-term poster presentations- hold consultations with students to help them develop as writers and presenters	<p>Applicants should submit:</p> <ul style="list-style-type: none">• an application letter• curriculum vitae• a short (one- or two-page) writing sample <p>A valid email address is required.</p> <p>Application letters should be addressed to: Deborah Tihanyi, Director Engineering Communication Program 35 St. George Street Toronto, ON M5S 1A4</p> <p>We prefer that applications be submitted by email to: ecp@ecf.utoronto.ca</p> <p><i>Please send one email listing all courses you are applying for. Do not send separate applications for each course.</i></p>	<p>June 25, 2015</p>